

# SIGN UP CHECKLIST

Tenant Name: \_\_\_\_\_

- Government Issued Photo ID
- Copy's of Articles of Incorporation or Master Business license.
- VOID Cheque
- Signed rental agreement (both copies)
- First Invoice with payment receipt
- Log-In access to SWSP.CA
- Move – in checklist
- Facility Keys / FOB

Form Completed by (PSA): \_\_\_\_\_

PS Signature: \_\_\_\_\_

Date: \_\_\_\_\_